

SEVA MANDAL EDUCATION SOCIETY

**Smt. Parameshwari Devi Gordhandas Garodia Educational Complex
338, R.A. KIDWAI ROAD, MATUNGA, MUMBAI - 400 019**

Phone No: 24095792

Email: smesedu@gmail.com

10th July, 2023

A Meeting of the Managing Council of Seva Mandal Education Society will be held on Saturday, 15th July, 2023 at 10.30 a.m. at Prangan Nursery, Dr. BMN College of Home Science. All the members are requested to make it convenient to attend the same.

AGENDA:

1. To approve the minutes of the Managing Council meeting held on 11th February, 2023.
2. Matters arising out of the minutes of previous meeting.
3. To discuss and approve the Accounts for the year ended 31.03.2023 (Subject to audit) of Seva Mandal Education Society and its conducted colleges.
4. Reports of Principals of conducted colleges of SMES.
5. Any other item with the permission of the chair.

Yours faithfully,
Bharat M. Pathak
Vasant Khetani
Hon. Secretaries

SEVA MANDAL EDUCATION SOCIETY

Encl: Minutes of the meeting held on 11th February, 2023.

Sr. No.	Name of the Members	Designation	Sign
1)	Dr. Dilip R. Trivedi	President	
2)	Shri Pravin G. Shah	Chairman	
3)	Shri Hiren V. Shah	Vice Chairman	
4)	Shri Mahesh G. Garodia	- " -	-
5)	Dr. Bharat M. Pathak	Hon. Secretary	
6)	Shri Vasant J. Khetani	- " -	LOA
7)	Shri Atul Sanghavi	Hon. Treasurer	
8)	Shri Nishant M. Garodia	Mg. Trustee	
9)	Shri Hemant P. Shah	- " -	
10)	Smt. Chetana Ajmera	- " -	
11)	Shri Girdhan H. Mulani	Member	
12)	Shri Nalendra M. Doshi	- " -	LOA
13)	Shri Jatin M. Rajpura	- " -	
14)	Smt. Abhilasha R. Shah	- " -	
15)	Shri Gangji L. Dedhia	- " -	
16)	Dr. Suresh R. Shah	- " -	
17)	Shri Devendra L. Shah	- " -	
18)	Smt. Krishna C. Soni	- " -	
19)	Shri Pankaj V. Sanghavi	- " -	LOA
20)	Shri Shreebhai J. Shah	- " -	
21)	Shri Dhirajlal J. Sanghavi	- " -	
22)	Shri Dushyant Mehta	- " -	
23)	Shri Champaklal B. Gangar	- " -	LOA
24)	Shri Sunil V. Saiya	- " -	
25)	Shri Bhailal H. Vora	- " -	
26)	Shri Mahendra G. Oza	- " -	
27)	Smt. Pratima Nilesh Gogri	- " -	LOA
28)	Shri Navinchandra K. Shah	- " -	
29)	Shri Hemant Maru	- " -	LOA
30)	Shri Halendra S. Shah	- " -	
31)	Dr. Hemali Trivedi	- " -	LOA
32)	Shri Mahesh H. Rajpura	- " -	

15th July, 2023

15

33)	Dr. Govindaji Jankharia	---	
34)	Smt. Heena R. Vora	---	
35)	Shri Parag Ladhawala	---	LOA
36)	Shri Rajen R. Parekh	---	LOA
37)	Shri Sanjay C. Shah	---	LOA
38)	Shri Sanjeev V. Parekh	---	LOA
39)	Shri Atul Chunnilal Bheda	---	
40)	Shri Chintan Hiren Shah	---	
41)	Shri Dinesh C. Shah	---	LOA
42)	Ms. Jayshree T. Ganatra	---	
43)	Shri Gaurang D. Shah	---	LOA
44)	Shri Rashmi D. Shah	---	
45)	Shri Ashishbhai N. Sheth	---	
46)	Shri Shailesh G. Sheth	---	
47)	Shri Uday Nanavati	---	
48)	Shri Shaladchandra T. Mehta	---	
49)	Shri Anant M. Shah	---	
50)	Shri Vipin M. Shah	---	
51)	Dr. Bhavin G. Jankharia	---	
52)	Shri Nayant M. Savani	---	LOA
53)	Shri Arvindbhai Desai (Crada)	---	
54)	Shri Manhallal Shah	---	
55)	Shri Abhishek M. Garodia	---	
56)	Smt. Shouti A. Garodia	---	
57)	Shri Raju Shah	---	
58)	Dr. Vatsala D. Trivedi	---	LOA
59)	Shri Srinivas R. Katkoon	---	
60)	Ms. Christine Swaminathan	Member	Invited
61)	Dr. Shilpa P. Charankar	Invitee	Invited
62)	Dr. Archana A. Patki	---	ATAORI
63)	Prof. Mala Pandurang	---	M. Pandurang
64)	Ms. Shilpa Shettiger	---	Sh
65)	Ms. Rakhee Gadhave	---	Rakhee
66)	Shri Shashikant Rajpura	---	S. Rajpura

67)	Smt. Radhika Mehta	— " —	
68)	Shri Sanjiv Mehta	— " —	
69)	Shri Nikunj Thaveri	— " —	LOA

Dr. Dilip Trivedi, President SMES presided over the meeting.

Agenda Item No. 1

Confirmation of Minutes

The minutes of the previous meeting held on 11th February, 2023 were taken as read and confirmed.

Agenda Item No. 2

Matter arising out of the minutes of the previous meeting.

There was no matter arising out of the minutes.

Agenda Item No. 3

To discuss and approve the Accounts for the year ended 31.10.2023. Members unanimously approved the accounts for the year ended 31st March, 2023.

Agenda Item No. 4
Reports of Principals of conducted colleges of SMES

Smt. Shilpa Shettigar, Principal, Smt. Sunanda Pravin Gambhirchand College of Nursing shared the following

1. MUHS university phase 2 examination was conducted from 20th – 26th June 2023.
2. Examination forms and payment of exam fees for Summer 2022 exam, submitted to university.

3. Digital Evaluation Cell (DEC) scanning of phase II MUHS exam papers was held between 26th June, 2023 to 30th June, 2023.
4. MUHS mandate, which is a requirement to be hosted on college website in view of inspection has been updated on website. Inspection dates declared between 4th July to 28th July 2023.
5. Revised affidavit of Rs. 10 Lakhs for increased seats from 40 to 50 seats was submitted to MUHS.
6. First Semester B.Sc. Nursing result is 84%.
7. Convocation of winter 2021-22 batch was held by MUHS on 13th February 2023.
8. Approval for Continuation & Extension proposal for A.Y – 2023-2024 for 50 seats has been received.
9. Four staff had received the temporary approval, leading to 100 % approval status.
10. Eligibility verification for B.Sc. Nursing for A.Y. 2022-23 has been completed. We had received deficiency report for 4 students with minor requisites like migration and gap certificates, which have been sent to the university.
11. Prorata -university students welfare fund and University Development fund submitted as follows:

Sr. No.	No. of Students	Amount per student	Total amount
01	49	Rs. 376/-	Rs. 18424/-
02	49	Rs. 100/-	Rs. 4900/-
Total amount			Rs. 23324/-

12. On silver jubilee celebration of MUHS, Our Institute participated by in Breast cancer awareness rally organized by K.G. Mittal Ayurvedic College Charni Road on 8th March, and TB awareness campaign on occasion of World TB and Oral Health Day organized under MUHS, by J.J group of institution on 24th March 2023.
13. Ms. Shreya Agawane was felicitated with Best student award of Rs. 25000/- as special scholarship amount.
14. Online submission of increasing seats for B.Sc. Nursing is completed and fees of Rs.25000 has been paid. Inspection for seat enhancement of B.Sc. Nursing program was conducted on the 23rd May 2023.
15. Renewal of affiliation for the year 2023-24 Completed with Rs. 25000/- affiliation fees for B.Sc. Nursing & Rs. 10000/- for ANM course The data have been filled in the online portal.
16. We have renewed membership of Association of Private colleges by paying Rs. 10000/- as renewal fees.
17. Ms. Shilpa Shettigar & Ms. Delphina Gurav published a national collaborative study titled „Voice from the frontline and learning for the future: A qualitative descriptive study on wider perspectives of frontline nurses in India during the COVID 19 global pandemic „in the international journal, Clinical Epidemiology and Global Health, Elsevier Limited.
18. Ms. Riya Khanolkar, Ms. Pratima Torne, Ms. Ashwini Baste and Ms. Prachi Vavhal were approved by the university for period of two years.
19. Ms. Cajetina D“Souza resigned from post Clinical Instructor due to her illness.
20. Ms. Vaishnavi Patil was recruited as Store Keeper from May 2023.
21. The Maharashtra University of Health Sciences, Nashik had selected our 3 best performances namely Folk Dance, Group Indian light vocal and Western group vocal from Spandan event for performing in front of VVIP members and invitees on occasion of silver Jubilee event of university that was held on 08th June, 2023. The Spandan winners and team managers were felicitated on the same day.

22. Hepatitis vaccination camp was organized for first year students of ANM and BSc Nursing on 13th March 2023. Total 94 students were benefited from the same. It was facilitated free of cost by United Way Foundation.
23. 4th year students participated in the health care services offered to the Manav Seva Sangh Old age home. They initiated through Health card preparation, rapport building and Entertainment activity on 16th February 2023.
24. First session of alumni led clinical teaching, was initiated by our alumnae, Ms. Misbah Sheikh and Ms. Anju Marimuthu, on the topic „Advances in the Cath lab and nurse’s role“. In the second lecture series under the ALCT Ms. Priyanka Patil alumni of batch 2016-17 conducted a lecture for 2nd year and 3year students on the topic, Sinapi Drain and its management on 17th March 2023.
25. Placement cell organized a session on OET (Occupational English Test) and IELTS (International English Language Testing System) on 23rd June, 2023, facilitated by „The Trainer’s Tribe“ organization. a session on (Test of English as a Foreign Language) TOEFL and (Graduate Record Examinations) GRE on 20th June, 2023.
26. Total expenditure of “SPANDAN” (Talent festival at Maharashtra University of Health Sciences) accounted to Rs 1,97,219/-. This included travelling towards Nagpur, Nashik, Panvel, food expenditure, attendants“ charges. The budget sanctioned was Rs 1,98,600/-
27. Students participated in various competitions at Spandan university competition among 150 colleges from medical and nursing stream. Our college received four first prizes; one second prize and one third prize in Spandan Fest 2023.
 - First prize for Western Group song, First prize for Folk Orchestra
 - First prize for Indian Folk song, First prize for Folk dance
 - Ms. Roshni won 2nd Prize for Western Solo, Ms. Dhanashree Mhade won 3rd prize in cartooning
28. The Eco-club of our college received a momento from United Ways Foundation for its contribution in all the activities carried out for environment consciousness and conservation.
29. Compliance of anti-ragging has been successfully submitted online on 23rd March 2023
30. Under the best practice initiative, through the Nurse Led Clinic health related activities and entertainment programmes for Geriatric Inmates at Manav Seva Sangh, under the project, Seva SaHYOG, (*Seva Mandal Education Society’s Sunanda Health Youths for Orphans and Geriatrics*) were carried out on 13.04.2023 from 10am to 12noon.
31. MOU with Hanseatic Connect Pvt. Ltd. Educational Testing Service India for TOFFEL / GRE, „The Trainers Tribe“ organization for OET (Occupational English Test)/IELTS (International English Language Testing System) has been signed.
32. Meetings of Internal Quality Assurance Committee (IQAC), Grievance Committee, Internal complaints Committee (IC), Anti-ragging Committee, Curriculum Committee & Committee for special caste were held on Saturday, 15th April 2023 in hybrid mode.
33. IQAC core committee meeting was held on 23rd February, 2023.
34. Unnati Skill Enhancement scheme course certificate distribution ceremony was held on 29th April 2023 from 10.30am to 11.40 am.
35. The 2nd installment payment invoice of Rs. 5 for 3 (Mantralaya) government courses under college was received. Two installments were yet to be received.
36. Oncology crash course in collaboration with Mumbai Onco Care Centre commenced from 17th March 2023. Total 20 nurses have enrolled for the same.

37. The 2nd installment payment invoice of Rs. 5 for 3 (Mantralaya) government courses under college has been received. Two installments are yet to be received.

38. We have renamed our social work projects as:

SEVA SaHYOG

(Seva Mandal Education Society's Sunanda Health Youths for Orphans and Geriatrics)

SSPG CHAPS

(Smt. Sunanda Pravin Gambhurchand Community Health Awareness and Preventive Parent's meeting of F.Y.B.Sc. and S.Y. B.Sc. Nursing was held on 20th February and on 2nd March for T.Y.B.sc. nursing in Visanji Ravji Auditorium.

Education Society Shri Hans Khimaji on
6th June, 2023.

He was a great disciplinarian. He was original Managing Council Member of SMES. He was very active in Rotary Club. We pray to the Almighty that this great soul may rest in peace. This meeting conveys its sincere condolences.

The meeting concluded with vote of thanks to the chair.

Dilip

Dr. Dilip Trivedi
President SMES

Pathak

Dr. Bhaer Pathak
Hon. Secretary